ART 218, Core Colloquium  
Tuesdays, 5:00—6:00 pm, Kirkbride 100 (KBR100)  
Fall 2019  
Shelnutt: ghselnu@udel.edu  
Phillips-Pendleton: robynp@udel.edu

Office Hours:
- **Shelnutt**: Tuesdays, 2:00—3:00 pm & Wednesdays, 9:30—1:30 am. Recitation Hall 104-B, Email in advance (sometimes I get called to meetings by the Dean, etc.).
- **Phillips-Pendleton**: Thursdays, 5:30 pm, by appointment, Email in advance.

Course Description
A forum introducing projects and fundamental principles of art and design. Explore opportunities for department majors and undergraduate research. Contemporary visiting artists and faculty presentations engage students in critical thinking and writing. Instruction on utilizing campus and online resources to achieve core curriculum goals.

Course Structure
Colloquium is scheduled with lectures and events relevant to being a University of Delaware Art & Design major. The course is required for all first and second-year ART-BAAS majors and provides you with a forum to build community across the department.

Content Introduction
Colloquium is designed to be a place to synthesize what you are learning in your studio courses, to look more critically at creative practice, and what it means to be an art and design professional. Guest speakers share their career paths, inspirations, techniques and work with you.

The course is meant to be interactive, offering you opportunities to ask questions and understand the nature and process of creative work. In addition to guest speakers, classes are designed to answer your questions on being a student in this department and university and help you make the best of your experience here.

Canvas
Course content is delivered via Canvas:
http://www1.udel.edu/canvas/index.html
Important announcements or changes to the schedule will be posted via Canvas and email. Turn on the ability to have announcements sent to your email to make sure you get them. Please do not ignore them. We will do this as infrequently as possible.
Safari (the default Apple browser) does not work very well with Canvas. See Canvas for list of compatible browsers. Firefox is best. Chrome also works.

Accommodations
Please discuss your specific needs with us so we can best accommodate you.

Grading
This course is pass/fail. Attendance, promptness, and behavior in class are considered. Freshmen receive a midterm grade.

The class period
We will do our best to stick to the time schedule. If you have to leave at 6 PM and the speaker is still talking, please do so quietly.
Attendance and Make-up Policy

Attendance is required and you need to sign-in on Canvas for every session. If you exceed the maximum of three absences, email Professor Shelnutt to ask how it is possible to make-up missed class periods.

If you are unable to attend, you are responsible for finding out what you missed through a classmate.

Excused absences require a written note from a doctor or other documentation. Recommend that you get documentation for any absence that qualifies. You will only need to turn them in if you go over your allowed 3 absences.

More than three (3) unexcused absences will AUTOMATICALLY cause you to fail the course and you will have to repeat it.

Excused absences include doctor-verified illness, religious holidays, university sports team obligations, field trips with note from instructor, emergencies, etc.

Events like job interviews, having to cover for someone at work, pick up your “_____” at the airport, weddings, leaving early for breaks, etc. are not excused.

Give all documentation necessary for an excused absence to Professor Greg Shelnutt before or after class (or digitally via email).

Habitual lateness will affect your grade. If you have to leave early, please let us know.

University policy on excused absences: [https://catalog.udel.edu/content.php?catoid=29&navoid=3553](https://catalog.udel.edu/content.php?catoid=29&navoid=3553)

Absences on religious holidays listed in UD’s University calendar are recognized as an excused absence. Students are to remind the instructor of their intention to be absent on a particular upcoming holiday. Absences on religious holidays not listed in the University calendar, as well as absences due to athletic participation or other extracurricular activities in which students are official representatives of the University, shall be recognized as excused absences when the student informs the instructor in writing during the first two weeks of the semester of these planned absences for the semester.

Student Illness:

- For relatively minor, short-term illnesses of students (e.g., colds and flu, where attendance in class is undesirable), or their immediate family, the University system depends upon reasonable communication between students and faculty. If possible, students should report such illnesses before the affected class, following the directions of the instructor as provided at the beginning of the semester.

- Absences due to serious illness of the student (e.g., hospitalization, surgery, mental illness, or protracted medical illness or convalescence) shall be recognized as excused absences. To validate such absences, the student should present evidence of the illness to the Assistant Dean’s Office of their college. Supportive evidence will be provided on the student’s request by Student Health Services directly to the respective Assistant Dean.
• Students who experience long-term absences of a week or more should consult with their Assistant Dean; in such cases, it may be possible to negotiate with faculty for the opportunity to take an incomplete grade, or a withdrawal may be more prudent. The student’s Assistant Dean will give guidance in these matters.

Link to UD Academic Calendar: http://www1.udel.edu/registrar/cal/

CLASS RULES

Please sit down in the front of the lecture hall, close to the podium. It helps the speaker feel like they are talking to a group of people instead of a mostly empty room.

Talking in class

This is an interactive course and we welcome your participation, BUT—carrying on audible conversations with your neighbor while someone is talking to the whole group is disruptive and disrespectful to everyone. On a second offense in one class period, you will be asked to leave immediately and will be marked absent for the class. The occasional comment is fine, but running commentary is not.

Some speakers do not mind being interrupted as they are presenting, but do not do it unless they invite you to do so. Always keep it to a minimum. We will save time at the end for questions.

Laptops or other electronic devices are to be used only at the start and end of class to answer questions on Canvas. Please close your laptop for the remainder of the class period unless you have specific accommodations.

Bring a sketchbook/notebook and pen for taking notes. Studies show that you retain information better from handwritten notes.

Notes are just that. Write down what you want to research more, what you do not want to forget, or something that inspires you. However, if you take too many notes you will not be listening to the speaker.

**BE SURE TO TAKE NOTES FOR THE ENTIRE LECTURE.**

Sketchnoting

*This year, you must attempt Sketchnoting.* “Sketchnoting is a form of note-taking, hence the “noting” part of it, but as you might guess it involves bringing more visuals into the process compared to typical note-taking, hence the “sketch” part. The whole idea behind adding sketches to your notes is that it taps into parts of your brain that would lie dormant if you only use words to explore ideas. It’s the combination of the two that’s most powerful – using both words and visuals while taking notes.

“That’s what will fully light up your brain.” https://www.verbaltovisual.com/what-is-sketchnoting/

“Customize Your Note-Taking Process
“What’s nice about sketchnoting is that it’s not a strict format. It doesn’t say you have to take notes this way.

“Instead, it presents you with a variety of tools for you to choose from and create your own customized note-taking process, one that works well with your learning style and your personality.

“So for the doodlers out there, your notes might be heavy on the sketches. For those who prefer working with words, you might stick mostly to that, but maybe bring in some diagrams here and there to help you organize those words.

“And there’s plenty of room for everyone in between those two ends of the spectrum.

“A Guide to Get You Started

“If you like the sound of sketchnoting and want to get your feet wet, I’ve created a free guide to help you get started developing your own sketchnoting skills:

You can pick up that free guide here: Getting Started with Sketchnoting.”

Cool resources:


- Taking Notes: Is The Pen Still Mightier Than the Keyboard? Katrina Schwartz
  https://www.kqed.org/mindshift/41637/taking-notes-is-the-pen-still-mightier-than-the-keyboard

- Video: Students Who Take Notes By Hand Outperform Those With Laptops, Wall Street Journal
THE CATEGORIES

The activities that follow share the common thread of focusing on one or more of the skills required to effectively take visual notes. But they differ in their approach, and I have developed a set of categories so that you have a sense of what you’re getting into with each activity.

**FILL THIS PAGE**
- Train the hand and eye
- Great as warm-ups
- Repetitive

These are good activities to start with if you’re new to writing by hand and new to sketching. Don’t worry about filling the page in one sitting—move on if it gets tedious; come back later if you feel like it.

**PLAYFUL PRACTICE**
- Low-stress, light-hearted
- Build skills
- Good for newbies

Another activity good for newbies to the world of sketching ideas—fun opportunities to build skills in a low-pressure way.

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CONNECT
- Communicate
- Collaborate
- Get out of your own head

Though we often sketch any ideas for our own purposes, these activities give you an opportunity to use your sketcher as a way to connect with others.

**PERSONAL**
- Attention turned inward
- Personal development (no running required)
- Self-knowledge

Moving in the opposite direction, these activities will turn your attention inward, giving you the opportunity to get to know yourself a bit better while also Dorothying the skill of sketching out ideas.

**ADVENTURE**
- Get out into the world
- Potentially challenging
- Rewarding

These activities encourage you to get out into the world, interact with it in a variety of ways, and sketch out your experience. Take these on at your own risk!
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Professors Robyn Phillips-Pendleton & Greg Shelnutt

**PRACTICE**

These activities are a bit more serious, skill-building is still the goal, but the topics addressed are more practical and purpose-driven.

**SKETCH → THEN → DO**

These activities encourage you to act on your ideas, often in fun ways, but sometimes with a more serious bent.

**TEMPLATE**

The templates provide some structure to a visual note-taking session. You get to pick the source (book, lecture, podcast, video, etc.) and test out the set of constraints. If you find a structure that you like, by all means, keep using it!

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**THE BIG QUESTION:**

*Can you create sketchnotes? YES. YOU. CAN!*  

Many people tell me they can’t create sketchnotes because they can’t draw. You can draw; you just need to awaken your grade school skills!

**KIDS draw constantly!**  
They doodle ideas with ease and will draw what they imagine without a second thought.

**GUESS WHAT?**  
You were a kid once: I bet you drew like crazy.

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**IDEAS, NOT ART!**

Sketchnotes are about capturing and sharing ideas, not about art.

**SKETCHNOTES ARE A WAY TO THINK ON PAPER USING IMAGES & WORDS.**

**BAD DRAWING**  

**GOOD DRAWING**

Either way it’s still a dog.
6 fundamentals of Visual Notetaking

(1.) Letters (4.) Connectors
abcd...

(2.) Bullets (5.) Shadows

(3.) Frames (6.) Peeps

5 BASIC Elements
You can draw anything with just 5 basic elements:

Once you realize objects can be built from these 5 elements, it becomes easier to draw your ideas:

Get more sketchnoting ideas for OneNote in The Sketchnote Handbook and The Sketchnote Workbook at rohdesign.com/books
Statement on Attending Visiting Artists, Designers, Critics, and Curators Lectures and Gallery Exhibits:
Art & Design Majors are expected to attend all Visiting Artist and Designer Lectures in the Department of Art & Design during the year. In addition, students are expected to see all the art exhibitions in the department’s galleries. As a part of this course, you are asked to bring a sketchbook and take notes. Engaging in dialogue with our guests by asking questions is strongly encouraged.

Field Trips:
Academic field trips are an important—and enjoyable—element of education. They often significantly enhance the content of a course by providing a type of information hard to convey in the classroom. Site visits to museums, galleries, contemporary art centers, design studios, and advertising agencies help to contextualize and enhance understandings of contemporary and historical practice. Students are strongly encouraged to attend.

Harassment and Discrimination
UD works to promote an academic and work environment that is free from all forms of discrimination, including harassment. As a member of the community, your rights, resources and responsibilities are reflected in the non-discrimination and sexual misconduct policies. Please familiarize yourself with these policies at www.udel.edu/oei.
You can report any concerns to the University’s Office of Equity & Inclusion, at 305 Hullihen Hall, (302) 831-8063 or you can report anonymously through UD Police (302) 831-2222 or the Ethics Point Compliance Hotline at www1.udel.edu/compliance.
You can also report any violation of UD policy on harassment, discrimination, or abuse of any person at https://sites.udel.edu/intaudit/compliance-hotline/

Faculty Statement on Disclosures of Instances of Sexual Misconduct
If, at any time during this course, I happen to be made aware that a student may have been the victim of sexual misconduct (including sexual harassment, sexual violence, domestic/dating violence, or stalking), I am obligated to inform the university’s Title IX Coordinator. The university needs to know information about such incidents in order to offer resources to victims and to ensure a safe campus environment for everyone. The Title IX Coordinator will decide if the incident should be examined further. If such a situation is disclosed to me in class, in a paper assignment, or in office hours, I promise to protect your privacy—I will not disclose the incident to anyone but the Title IX Coordinator.
For more information on Sexual Misconduct policies, where to get help, and how to report information, please refer to: https://sites.udel.edu/sexualmisconduct/policies/

At UD, we provide 24-hour crisis assistance and victim advocacy and counseling. Contact 302-831-1001, UD Helpline 24/7/365, to get in touch with a sexual offense support advocate.

Inclusion of Diverse Learning Needs
Any student who thinks he/she may need an accommodation based on a disability should contact the Office of Disability Support Services (DSS) office as soon as possible. The DSS office is located at 240 Academy Street, Alison Hall Suite 130, Phone: 302-8314643, fax: 302-831-3261, DSS Website https://sites.udel.edu/dss/. You may contact DSS at dssoffice@udel.edu
Non-Discrimination

The University of Delaware does not discriminate against any person on the basis of race, color, national origin, sex, gender identity or expression, sexual orientation, genetic information, marital status, disability, religion, age, veteran status or any other characteristic protected by applicable law in its employment, educational programs and activities, admissions policies, and scholarship and loan programs as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies. The University of Delaware also prohibits unlawful harassment including sexual harassment and sexual violence.

For inquiries or complaints related to non-discrimination policies, please contact: Director, Institutional Equity & Title IX Coordinator-Susan L. Groff, Ed.D. groff@udel.edu, 305 Hullihen Hall Newark, DE 19716 (302) 831-8063

For complaints related to Section 504 of the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act, please contact:

Director, Office of Disability Support Services Anne L. Jannarone, M.Ed., Ed.S. -ajannaro@udel.edu Alison Hall, Suite 130, Newark, DE 19716 (302) 831-4643

OR the US Dept of Education -Office for Civil Rights
https://wdcrobc01.ed.gov/CFAPPS/OCR/contactus.cfm
Academic Integrity

Familiarize yourself with UD policies regarding academic dishonesty. To falsify the results of one's research, to steal the words or ideas of another, to cheat on an assignment, to re-submit the same assignment for different classes, or to allow or assist another to commit these acts corrupts the educational process. Students are expected to do their own work and neither give nor receive unauthorized assistance.

Complete details of the university's academic integrity policies and procedures can be found at https://sites.udel.edu/studentconduct/
Office of Student Conduct, 218 Hullihen Hall
https://sites.udel.edu/studentconduct/contact-us/